AMM E-Training Management Platform (EMP) registration workflow for trainee and trainer

Eligibility criteria to be a trainee for using AMM EMP:

- Has obtained full registration with the MMC
- Has completed internship training to the satisfaction of the Medical Qualifying Committee
- Candidate is currently in a clinical posting
- 4. Have interest to pursue a career in surgery
- 5. Has registered with AMM as a candidate member in good standing

To apply for an AMM membership, please visit the website: http://www.acadmed.org.my

Eligibility criteria to be a trainer for using AMM EMP :

- Has obtained full registration with the MMC
- Has completed specialist training and awarded NSR in a surgical specialty
- 3. Has interest to teach and train a junior doctor in surgery
- 4. Preferably completed the Training the Trainer course and NOTSS course
- 5. Registered with AMM as an ordinary member in good standing

Trainee/Trainer

before he/she fulfills the criteria to be a trainer

BST Secretariat

Trainee initiates and completes online registration/application for EMP account (http://training1.acadmed.my/ Account/Register)

Trainer initiates and

registration/application for

(http://training1.acadmed.my

completes online

/Account/Register)

EMP account

Secretariat
acknowledges the
application via
email to the
applicant

Trainee is required to propose to the secretariat, a trainer in the hospital where the Trainee currently works. This trainer is responsible to oversee the overall training progress of the trainee for a particular placement. The proposed trainer must be a member of the AMM in good standing. If the proposed trainer is not an AMM member, then the trainee would need to request the trainer to apply to be an AMM member

Secretariat ensures applicant's AMM registration status

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applicant's AMM

registration status

Collects/prepares

the application for

BST committee

meeting

Secretariat acknowledges the application via email to the applicant

BST Committee

Meeting every 2-4 weeks to verify applications

Trainee fulfils the eligibility criteria

Trainee has a proposed Trainer who is an AMM member in good standing

approves the application, linking a trainee with an approved trainer

Committee

Secretariat informs the trainee and the trainer of the approved application via email

Secretariat informs EMP IT to activate the account for access to the EMP

Trainer fulfils the eligibility criteria

BST Secretaria