

Responsibility of the Trainee and the Trainer in BST using ETP

Responsibility of the BST secretariat and BST committee

Trainee/Trainer in BST

Trainee 'add's a placement on the ETP:

a) First meeting objectives:

Setting up learning agreement:

- set the aims and objectives of the placement with the Trainer
- Trainee and the Trainer agree on the expected and achievable clinical and procedural competency according to the syllabus
- Trainee and the Trainer agree on the numbers of WBAs over the course of the clinical placement
- Trainee and the Trainer agree on an interim meeting date

b) Interim meeting:

- Trainer checks on the progress of the training, identify issues/problems/areas for improvement

If trainee breaks a long clinical posting into several 'placements'

Trainee completes a clinical placement
a) Final meeting with the Trainer:
- Completes an End of Posting (EOP) Assessment form

Trainee moves onto a new placement

Trainee identifies/proposes a new Trainer for the placement to the BST secretariat via email

BST Secretariat

Secretariat acknowledges the proposal via email to the applicant

BST Committee

Meeting every 2-4 weeks to verify applications

Committee ascertains the number of trainees under the proposed trainer

Trainee has a proposed Trainer who is an AMM member in good standing

Trainer fulfils the eligibility criteria

Committee approves the proposal, linking a trainee with an approved trainer

BST Secretariat

Secretariat informs the trainee and the trainer of the approved proposal via email

A 4-6 months clinical placement would involve the followings as minimum:

- Complete the first meeting within the first 2 weeks of starting the placement
- Interim meeting should be set at 2nd-3rd month of the placement
- One CEX in every 4 weeks.
- One CBD in every 4 weeks.
- PBA or DOPS whenever a procedure has been performed to show the progression in competency.
- One MSF cycle at the end of the placement
- Complete the EOP assessment form at the end of the placement

If the clinical posting is longer than 6 months in the same speciality, for example, 9-12 months, the trainee/trainer should consider breaking the posting into 2 to 3 'placement's on ETP (i.e. each 'placement' on ETP should be for 4-6 months)